

Approved For Release 2001/03/04 : CIA-RDP79-01155A000300010174-4

MINUTES OF THE D/OBI STAFF MEETING, 1 FEBRUARY 1967

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PRESENT: [REDACTED]

1. Abolition of Liaison Staff, OCR

The Liaison Staff, OCR, has been abolished effective 30 January. Liaison functions are reassigned as follows:

a. Collection Guidance Staff

Liaison with USIB agencies, and handling of the Agency briefing and debriefing program.

b. DCS (Washington Field Office)

Liaison with non-USIB agencies.

2. Credit Line on Photos

Credit is to be given to NPIC on all photos used in DDI reports.

3. Separation of IAD (Imagery Analysis Division) from Direction of D/NPIC

Effective 6 February, IAD/NPIC will be separated from the direction of the Director, NPIC, and will become the Imagery Analysis Staff (IAS) with responsibility to the community as spelled out in the JIRRG report. The Chief of IAS will be Howard Stoertz; the Deputy

25X1A9a will be [REDACTED]

4. Report on Requirements

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The report on requirements [REDACTED] has been completed and submitted to the Director. Offices may be called upon to suggest solutions to problems, based on recommendations in the report.

FOIAb3b1 [REDACTED]

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Excluded from automatic
downgrading and
declassification

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6. AAG Meetings, 11-14 April 1967

The annual meeting of the Association of American Geographers for this year is scheduled for 11-14 April in St. Louis, Missouri. Consideration is being given to reserving the Agency plane for transportation to and from the meetings. This would permit a number of OBI personnel, in addition to those already budgeted for as sponsored, to attend the meetings without transportation cost. The unsponsored personnel would also be granted official leave for the period of the meetings, and their Registration Fee would probably be covered. [REDACTED] will contact each Division Chief to make further arrangements for attendance at the meetings.

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7. OBI Conference Room

Mr. Brammell expressed his appreciation to all those who had a hand in the improved appearance of the Conference Room.

8. Security

Several matters related to security were brought to the attention of the group [REDACTED]

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a. Handling of Violations

A regular routine should be followed when a violation has occurred in OBI. It is especially important that St/A [REDACTED] be informed as soon as possible on the morning of the first working day after the violation, so that he may contact Security and arrange to sit in on any conferences along with those charged with the violation. [REDACTED] will prepare an OBI notice, setting out the steps to be followed.

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b. Discarding of Envelopes with Names of Employees

Discarding of envelopes with names of employees into wastebaskets is a bad security practice and should be discontinued.

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